

Internationalizing the Curriculum Travel Grants: Faculty Development Seminars

PURPOSE: To encourage and financially support faculty members who wish to meet the Lead-Forward Land Grant goal of internationalizing the curriculum

- Up to \$3,000 in support per faculty member
- Funding available for faculty who commit to incorporating substantial international content (defined as 20% or more) into either existing courses they teach, or for developing new internationally-oriented courses as a regular offering at SDSU
- Awardees must commit to revising and submitting an existing syllabus or developing a new syllabus for a proposed course through the standard campus approval process

Funding Priorities for 2006-07

1. Full-time faculty who have not traveled internationally since beginning employment at SDSU.
2. Full-time faculty who have not received funding through International Affairs in the previous two academic years.
3. Full-time faculty who have traveled internationally and have received funding through International Affairs in the previous two academic years.

Submission of Grant Application

In addition to completing the accompanying forms, please attach separate pages (3-5 pages, single-spaced) with answers to the following questions:

1. Briefly describe all international travel you have undertaken on behalf of SDSU, which has been funded, in part, through SDSU International Affairs.
 2. What is your motivation for undertaking this international experience? What background and interests do you bring to this international experience? What do you expect to learn during the chosen travel and study experience abroad?
 3. How will your participation assist you and others in fulfilling the vision set forth in the Lead Forward Land Grant agenda?
 4. How will you integrate information, experience and insight gained internationally into your teaching, scholarship, research, or outreach and into study abroad opportunities for SDSU students? Describe briefly how you will revise an existing syllabus or create a new syllabus to incorporate what you hope to learn during the international experience.
- Attach a short, one-page CV.
 - **No electronic submissions will be accepted.** Submit hardcopy with all required original signatures to the Office of International Affairs by the deadline below.

Deadline for Submission: 5 p.m. on Friday, 1 December 2006

Late submissions will not be considered

Office of International Affairs
Administration 101, Box 2201
South Dakota State University
Brookings, SD 57007-2098

Dr. Karl J. Schmidt, Director
Email: Karl.Schmidt@sdstate.edu
Phone: 605-688-4913

You Can Go Anywhere from Here!®



Internationalizing the Curriculum Travel Grant

South Dakota State University, Office of International Affairs

Have you received previous funding for international travel through International Affairs? Yes ___ No ___

When?

Amounts?

\$ _____

\$ _____

If applying for an international seminar, for which one are you applying? _____

Name of Faculty Member _____

Department _____ College _____

Office Phone Number _____ Office Address _____

University Mailing Address _____

Fax Number _____ E-mail address _____

Number of Years at SDSU _____ Tenured _____ Tenure Track _____ Term _____

Full-time, 12 month _____ Full-time, 9 month _____ Part-time _____

Signature of Faculty Member Requesting Grant _____ Date _____

DEPARTMENTAL APPROVAL

Are departmental funds available to help support this faculty member's international experience? Yes ___ No ___

What amount is available for support? \$ _____

Is there departmental support for the faculty member's proposed international course project? Yes ___ No ___

Signature of Department Head _____ Date _____

COLLEGE APPROVAL

Are college funds available to help support this faculty member's international experience? Yes ___ No ___

What amount is available for support? \$ _____

Signature of College Dean _____ Date _____

If awarded an **Internationalizing the Curriculum Travel Grant**, I, _____, accept the following conditions of the grant:

- I agree to visit with the SDSU Office of Accounts Payable, to become familiar or reacquainted with existing and any new state and university policies and procedures involving travel abroad.
- I agree to submit any reimbursement claims within 30 days of my return from the international experience. I understand that grant funds not expended within 30 days of the end date of return to the US will be reallocated to others.
- I agree to submit a comprehensive narrative and budgetary report on the international experience to International Affairs within 30 days of my return to the US. **No reimbursement will be issued without the accompanying narrative and budgetary report.**
- I agree to follow established university procedures and policies relating to this international experience.
- I agree to revise and submit an existing syllabus or develop a new syllabus for a proposed course through the standard campus approval process no later than the academic year following the grant award. I agree to submit copies of the revised or new syllabus to International Affairs.
- I agree to recognize International Affairs as a supporter of this proposal in all university correspondence, announcements, flyers, posters, and circulars, both paper and electronic.

Signature of Faculty Member

Date

Director of International Affairs Signature

Date

IA Amount Awarded \$ _____